



County of Riverside Department of Public Social Services
In-Home Supportive Services (IHSS) Public Authority
12125 Day St., Suite S-101, Moreno Valley, CA 92557
Phone: (888) 470-4477 or (951) 321-6160
E-mail: IHSSPACOR@rivco.org
FAX: (951) 686-1419

FOR COUNTY USE ONLY
Attach image of government-issued ID here

Home Care Provider Verification of Employment (VOE) Request Form

This form must be completed for In-Home Supportive Services (IHSS) home care provider requesting verification of employment from the IHSS program. Please allow **7 business days** for processing. Multiple inquiries will delay processing.

Requestor/IHSS Provider Information *(please complete entire form)*

FULL SOCIAL SECURITY NUMBER: _____

PROVIDER FULL NAME: _____

ADDRESS: _____
STREET CITY STATE ZIP

TELEPHONE NUMBER: _____ ALT TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

Requested Information

NOTE: A new signed form must be completed for each verification of employment request.

For questions regarding verification of employment, contact the IHSS HOME Call Center at 1-888-960-4477

Salary/Income Report

Specify the time frame needed:

From: _____ / _____ To: _____ / _____
Month Year Month Year

FAX: () _____ - _____

Attention: _____

Company Name: _____

E-mail: _____

VOE will be emailed using a secured site

Reason for Request (Check applicable box):

- | | |
|--------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Self (Personal Record) | <input type="checkbox"/> Apartment |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Lender |
| <input type="checkbox"/> Social Security Administration (SSA) | <input type="checkbox"/> Employment Development Dept. (EDD) |
| <input type="checkbox"/> Dept. of Public Social Services (DPSS) (i.e. Medical, Food Stamps, Cal-Works) | |
| <input type="checkbox"/> Other (specify): _____ | |

AUTHORIZATION

A signed and dated Request for IHSS Provider Record must be received by the Public Authority before any request is processed. A copy of provider's government issued ID is required with this form. This form can be emailed to IHSSPACOR@rivco.org

I authorize the County of Riverside IHSS Public Authority to release my IHSS employment information.

PROVIDER SIGNATURE: _____ **DATE:** _____